
December 8, 2016

Board Meeting MINUTES

6:30pm

HVM Board Room

In attendance: Stewart Lytle, Jeanne Schultz(ex officio), James Paikos, Dini Smith, Nicholas Hirth, Richard Weeks, Lisa Phillips, Amanda Durand, Stephanie Tanguay

1. Montessori moment presentation with Special Education Department
2. Call meeting to order at 6:38pm w/motion Stewart/Lisa
3. Discussion and Vote to Approve November Minutes **w/motion Dini/Lisa – Approved**
4. Discussion and Vote add to agenda: 4 updated/new policies discussion as well as new Pentucket Bank checking account for the jams/jellies fundraiser beautification project **w/ motion Stephanie/Dini – Approved**
 - a. Bullying prevention and Intervention plan – changes noted to teachers and student reporting, investigation and response – 1st read vote next meeting
 - b. Education, Prevention and Intervention: Alcohol, Tobacco & Drugs – 1st read vote next meeting
 - c. Drug- Free Workplace - 1st read vote next meeting
 - d. Concussion Policy – 1st read vote next meeting
 - e. Vote on new bank account for Beatification project funds from Jam/Jelly fundraiser **w/ motion Lisa/Dini – Approved**
5. Executive Report reviewed
 - a. Sculpture by Dale Rogers to be put outside in May
 - b. Mass Culture Grant received for \$2,600.00
 - c. Applied for a Gem Science grant
 - d. Cummings grant recipients will be told by 12/15
 - e. Demolous Grant of \$10,000.00 approved
6. Committee on Trustees
 - a. Amanda Durand vote new board member **w/ motion James/Stephanie – Approved**
 - b. Strategic sub-committee – reviewing goals discussed at yearly board retreat

7. Accountability
 - a. Meeting was cancelled
8. Development
 - a. Reach for the stars sculpture - \$1500.00 match winner to be drawn at auction
9. Finance
 - a. 3 year level service budget and net position analysis reviewed
 - b. Fiscal year 2018 budget projections reviewed
 - c. Vote to transfer \$13,593 from the school's capital reserve account to FY 2017 operating budget for HVAC installation in the birch room **w/ motion Nick/Dini – Vote to be tabled for later date**
 - d. Vote to transfer \$2,900.00 from the school's capital reserve fund to the FY 2017 operating budget to pay for emergency repairs on 11/30/16 **w/ motion Nick/Stephanie – Approved**
 - e. Discussion on future maintenance school may needed
10. Executive session 8:10 pm **w/ motion Nick/Stephanie – Approved**
11. Executive session adjourned 8:32 **w/ motion Amanda/Dini – Approved**
12. Meeting adjourned 8:32