
May 11, 2017

Board Meeting MINUTES

6:30pm

HVM Board Room

In attendance: Stewart Lytle, Jeanne Schultz(ex officio), Dini Smith, Nicholas Hirth, Richard Weeks, Lisa Phillips, Matt Moscardini & Ronni George Freiburger

1. Call meeting to order at 6:35pm
2. Discussion and Vote to Approve April Minutes **w/motion Ronni/Dini– Approved**
3. Ed Report:
 - a. Add to agenda – revised calendar vote with Curriculum meetings added **w/motion Ronni/Lisa– Approved.**
 - b. Grandparents day – add to calendar? Development calendar would be helpful.
 - c. 2017-2018 Calendar revisions - **w/motion Nick/Dini– Approved.**
 - d. Teacher Retirements – K & LE – 1 replacement hired and 1 assistant to become lead teacher, currently looking for 2 assistants.
 - e. MCAS II English Language completed with no problems.
 - f. Montessori Consultant Sandra Wyner working in school 5/10 & 5/11
 - g. New Website to be sent via email this week for review – contact Mike if needed
4. Committee on Trustees
 - a. Jim working on memorandum of understanding, possible report next meeting
 - b. Foundation/BOT joint meetings – possible 2 a year?
5. Accountability
 - a. Parent/Staff Survey data will be available next month
 - b. Parent Survey to be developed for student safety and wellness
6. Development
 - a. Reviewed some possible upcoming events – ex. Popsicle party
 - b. Review Fundraising timing, possible master calendar to spread any fundraising out
 - c. Ronni brought some other fundraising ideas to the table
7. Finance
 - a. Results of operations – Surplus showing
 - b. Plumbing completed – 6 change orders
 - c. \$22,650 spent on plumbing this year
 - d. Demoulas check came in for sports court

- e. 2018 Budget proposal review – contracts to be out ASAP with approval at this meeting for salary portion. Cash flow much better than last year. Line 5 approval for contacts -
w/motion Dini/Lisa– Approved

- 8. Public comment – NONE

- 9. Executive session 8:00 pm **w/motion Ronni/Dini – Approved**

- 10. Executive session adjourned 8:40 **w/motion Lisa/Dini – Approved**

- 11. Meeting adjourned 8:42 **w/motion Dini/Nick– Approved**